

EAST TRAVIS GATEWAY LIBRARY DISTRICT
Board Meeting Agenda

Regular Meeting: July 16, 2019

Notice is hereby given that a meeting of the East Travis Gateway Library District will be held Tuesday, July 16, 2018, beginning at 7:00 PM in the district boundaries at 13512 Highway 812, Del Valle, Texas, 78617.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below. Items do not have to be taken in the order shown on this agenda.

Unless removed from the consent agenda, items identified within the consent agenda will be acted upon at one time.

If, during the course of the meeting covered by this agenda, the Board should determine that a closed session of the board should be held or is required to any item included on this agenda, then such closed session as authorized by Section 551.001 *et seq* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this agenda or as soon after the commencement of the meeting covered by this agenda as the Board may conveniently meet in such closed session concerning any and all subjects and for any and all purposes permitted by Sections 551.071-551.084, inclusive, of the Open Meetings Act.

1. Call to Order and Roll Call
2. Audience Comments/Open Forum
3. Consider and take possible action on Minutes from June 18, 2019 regular meeting.
4. Consider and take possible action on process for filling the open position on the Board.
5. Library Director Action Items. Action may be taken on any of the following:
 - a. Add an additional financial report to the current agenda format.
 - b. Annual audit.
 - c. Establish limits approved for bookkeeper training by CPA Laura Castro.
 - d. Approve the ETGLD Security Camera Policy and Information document.
 - e. Approve the addition of two computers, (one for each branch) to create a Public Access Catalog to be made available for the public.
6. Library Director Discussion Items.
 - a. Current meeting room policy.
 - b. Putting together a flow chart for all ongoing financial commitments (i.e. Toshiba/Maintenance contracts/ ICS/Cintra's/ software...)
 - c. Go over cost for removal or covering up the 'Hit-The-Spot' café sign at Garfield.
 - d. Reevaluate floor restoration possibilities for the Garfield Library.
 - e. Begin update and re-evaluation of Staff Personnel Handbook.
7. Financial Report – Barbara Durkin

8. Consider and take possible action on Items Discussed in Closed Session.

9. Adjournment

Dated July 11, 2019.

Braxton Gregg, President

Certification: On or before July 12, 2019 at 7:00 p.m., a copy of this notice was posted in compliance with the Open Meetings Act, this notice was (1) posted at the front door of 13512 Highway 812, Del Valle, Texas 78617, the address where the administrative offices of the District are located, and (2) on the official website for the District, ETGLD.org.

Braxton Gregg, President